



DISTRIBUTOR HOSPITALITY SUITES

Tuesday • June 25
Metropolitan Pavilion, New York City

A **limited** number of hospitality suites are available on a first-come, first-served basis. Each booth will have 8' tall draped walls on the sides and back. The front wall will have a baffled opening to allow easy access and egress while still maintaining your privacy. For 2019, we have a limited number of suites available in three sizes - a standard 10' x 10', a larger 10' x 15' size and an extra large 10' x 20' size. Reserve your hospitality booth today - once sold out, no more will be made available!

The hospitality booths will have signage identifying each by New York City street name only - they will not reference individual distributor names. For example, the booths will be named and signs will read "Lexington Avenue", "Broadway", "Madison Avenue" and so on. When inviting your clients, you can invite them to meet you in your assigned street name.

Each hospitality booth includes the furniture listed below and a New York City themed booth identification sign. Additional tables and chairs are available (see below). You may, at your discretion and expense, provide promotional products to your invited clients. You may provide refreshments and use any food service provider you desire or bring snacks/refreshments with you. SAAGNY will be once again providing a gourmet lunch.

MUST SELECT ONE

Standard Hospitality Booth	\$450 each x 1	= \$450.00
<i>Includes 10' x 10' booth, one 6' table, white linen covering and two white resin chairs</i>		
Large Hospitality Booth	\$550 each x 1	= \$550.00
<i>Includes 10' x 15' booth, one 6' table, white linen covering and four white resin chairs</i>		
Extra Large Hospitality Booth	\$650 each x 1	= \$650.00
<i>Includes 10' x 20' booth, one 6' table, one 36" round table, white linen coverings and four white resin chairs</i>		

Additional Tables	8' x 24" table	\$65 each x _____	= \$ _____
<i>All tables include white linen coverings</i>	6' x 24" table	\$55 each x _____	= \$ _____
	36" round table	\$65 each x _____	= \$ _____
	Resin chairs	\$15 each x _____	= \$ _____

TOTAL, ALL ITEMS ABOVE = \$ _____

TERMS: Hospitality rooms are available to SAAGNY member companies only. No refunds or credits issued once space is reserved. If no booth size is selected above, you will be assigned and charged for a Large Hospitality Booth. ABSOLUTELY NO SOLICITING OF ANY END-USER OTHER THAN ONE OF YOUR CURRENT CUSTOMERS IS PERMITTED WITHIN THE HOSPITALITY AREA. Any distributor violating this rule is subject to immediate ejection from the show. It is your responsibility to invite your end-user clients to your hospitality area prior to the show. Hospitality areas will be identified by New York City street name (Broadway, Madison Avenue, Fifth Avenue, etc.) only - they will not be labeled by distributor name. You may distribute your company's literature or promotional items from within the hospitality area and to your current end-user clients in attendance only. You are responsible for purchasing and paying for any food and beverages desired in your hospitality booth directly with your chosen vendor. Alcoholic beverages may be served with Metropolitan Pavilion permission and staff. After the show you will be billed for end-users attending the show at \$15 per person.

Company Name: _____ Contact Name: _____

Address: _____ Phone: (_____) _____

City, State, Zip: _____ Fax: (_____) _____

UPIC: _____ Email: _____

Payment Information: Check Enclosed American Express Visa MasterCard

Card # _____ Exp. Date: _____ CVW Code: _____

Billing Address: Same as above OR _____

Signature for payment and terms above: _____